



Archery Nova Scotia

*c/o Sport Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, NS, B3J 1G6*

*www.aans.ca/
www.sportnovascotia.com/main.htm*

Volunteer Position Canada Games Coach

Archery Nova Scotia (ANS) invites applications to fill the one volunteer position of Canada Games Coach. Candidates should have excellent interpersonal communication skills. The successful candidate will assist and guide the training of the core team of archers, will aid ANS to select the Team for Canada Games and lead the Nova Scotia Archery Team at Canada Winter Games in Red Deer, Alberta, February 15 to March 3, 2019. The successful candidate must be available to travel to athlete qualifying events and training events. A complete list of responsibilities and duties are attached.

Archery is part of the Canada Winter Games in Red Deer, Alberta, February 15 to March 3, 2019. Canada Games and the hosting organizing committee arrange and pay for team travel and accommodation for the Games. In Nova Scotia, qualifying and training event travel and other direct expenses will be paid upon submission of receipts and mileage.

Interested applicants will submit a letter of application, a résumé, and names of three persons with contact information for references, by email to rfrancis@sportnovascotia.ca or by post to:

**Canada Games Coach Search Committee
Archery Nova Scotia
c/o Sport Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, NS, B3J 1G6 Canada**

Closing date for receipt of applications is 12 noon February 28, 2018. It is intended that the position will be filled by March 1, 2018.

All qualified applicants are encouraged to apply; Archery Nova Scotia encourages applications from qualified Aboriginal people, persons with a disability, racially visible persons, and women.

This is a volunteer position
Canada Winter Games
Games Coach
Criteria/Contract
Archery Nova Scotia (ANS)

One of the Coach/Manager team must be male and one female. The Coach must be a NCCP Competition Development Certified Coach before the Canada Winter Games in 2019.

The Games Coach shall:

- work with the ANS executive to review rules for the selection and development of athletes for the team
- work with the ANS executive to selection the athletes for the Canada Games team
- arrange and conduct training camps
- work with athletes during the actual competition
- contact personal coaches to monitor training and competitions

Budgets

- the budget will be set by ANS regarding training and travel expenses. Expense claim forms will be provided and must be accompanied by receipts and mileage.

Meetings

- required to attend ANS meetings as requested

Reporting

- to the Vice President Target, and the executive of ANS as required/requested
- to the ANS Executive and Board regarding team performance and results

Program Tasks

Leadership

- communicate with the Team Manager

Planning

- develop a training program for the athletes
- assist in setting a budget for the program

Development

- keep athletes informed on rule changes or changes in competition scheduling
- monitor the training of the athletes
- train the team for the games
- work with the team at the Games
- lead any appeals and protests as appropriate

Evaluation

- Assess program and results in a written report within 30 days of the end of the event

Supervision Responsibilities

- monitor the training program of the athletes

Performance Review

Identify achievements for the current year

Planning for future

Qualifications

Three References

A Criminal Record/Vulnerable Sector and Child Abuse Registry checks are required.

A valid driver's license

Knowledge of the rules and the organization of the competition

Be available to attend the Games (February 15 to March 3, 2019)

NCCP Competition Development Certified Coach must be fully certified under the National Coaching Certification Program Stream. Selected coach must be so certified not later than 90 days before the opening of the Games (i.e., by November 17, 2019).